



BOURBONNAIS

PUBLIC LIBRARY DISTRICT

☎ 815-933-1727 🌐 bourbonnaislibrary.org @ @

📍 250 W. John Casey Rd. Bourbonnais IL, 60914

YOUTH SERVICES ASSISTANT POSITION

We are looking for a friendly, flexible, and community-focused person to join our awesome team at the Bourbonnais Public Library District! As a Youth Services Assistant, you'll work with the Youth Services Supervisor to plan and implement a wide variety of programs and services for children from birth through high school. Duties include outreach to schools and community organizations, leading special programs, building positive relationships with patrons of all ages, assisting with collection development, some circulation duties, crafting, and helping us make the library fun and enriching for families.

The successful candidate must be organized and efficient, demonstrate initiative, have an understanding of current technology, and be a dedicated team player (and a sense of humor would be a great bonus)!

Interest in children's and teen literature, previous experience working with young people and families, and at least one year of experience in a customer service environment are required. An LTA certificate or a Bachelor's degree in a related field is preferred. Approximately 21 hours a week, \$11.25 to \$13 an hour, including one evening shift each week and one Saturday a month. A valid driver's license is also required.

Please apply by sending your resume and a cover letter to jobs@bourbonnaislibrary.org. No phone calls, please.